



GENERAL REGISTER OFFICE for SCOTLAND

information about Scotland's people

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APPLICATION FOR CERTIFICATE(S) -Searching undertaken by GROS staff for a particular event ('Particular Search'). For details see Leaflet S2.

Please complete this application overleaf and return it to the address above along with the appropriate fee. Details of charges are given below, including the PRIORITY SERVICE for urgent orders. Please indicate in the appropriate box(es) below how many of each certificate you want.

1.	<input type="checkbox"/>	Extract of entry from a register of births. ('Full Certificate')	£ 13
2.	<input type="checkbox"/>	Abbreviated certificate of birth or death. This shows only the person's name, surname, sex, date and place of birth or death. Not applicable to records before 1855	£ 13
3.	<input type="checkbox"/>	Extract of entry from a register of adopted children. This shows the person's adopted name, not the name in the register of births which may be different. It is however a legal "birth certificate" which may	£ 13
4.	<input type="checkbox"/>	Extract of entry from a register of marriages or civil partnerships (see note)	£ 13
5.	<input type="checkbox"/>	Extract of entry from a register of divorces (see note)/dissolutions	£ 13
6.	<input type="checkbox"/>	Extract of entry from a register of deaths	£ 13
7.	<input type="checkbox"/>	Additional priority fee (applicable to birth, death, marriage extracts from 1855 to date; divorce extracts from 1 May 1984 to date; adoption extracts from 1930 to date and civil partnership extracts).	£ 10 extra

APPLICANT INFORMATION

Mr/Mrs/Miss/ Ms			
Full postal address	Telephone number :		
	Email :		
	Date :		

If you order an extract(s) by post, you may pay by cheque in British pounds Sterling, crossed and made payable to 'The Registrar General'. **PLEASE DO NOT SEND CASH.** You can also pay by **Maestro, Visa** or **Mastercard** by completing the appropriate sections below. **Please note, if you are unhappy with the extract(s) that you receive, please return to us with a copy of your receipt within 90 days of purchase.**

Card Number:

Security Code:

Start Date:/.....

Expiry Date:/.....

Issue number on card:

MAESTRO TRANSACTIONS ONLY

Last 3 numbers if Maestro 19-digit card:

Cardholder's Name: Signature:

Cardholder's Address (if different from applicant)

APPLICATION FOR A BIRTH, ADOPTION, MARRIAGE, CIVIL PARTNERSHIP, DIVORCE, DEATH or OLD PARISH REGISTER CERTIFICATE

Searching undertaken by GRO(S) staff for a particular event ('Particular Search'). For details see Leaflet S2. Tick as appropriate (see notes overleaf on birth or divorce certificates)

BIRTH			ADOPTION			MARRIAGE			CIVIL			DEATH											
Surname at Birth/Adoption*						DIVORCE			DISSOLUTION			Surname											
						Surname			Surname									Forename(s)					
Forename(s)						Forename(s)			Forename(s)			Age at Death											
						Male/Female*												Surname			Surname		
Place (town or parish) in which Birth occurred												Forename(s)			Forename(s)			PARENTS					
						Date of adoption (if known)						Place (town or parish) in which Marriage/Civil Partnership occurred			Place (town or parish) in which Marriage/Civil Partnership occurred								
PARENTS/ADOPTIVE PARENTS*												Widow or Divorcee – Please state former married name			Widow or Divorcee – Please state former married name			Father's forename(s)					
						Father's surname						Date of Marriage/Civil Partnership			Date of Marriage/Civil Partnership								
Father's forename(s)												Day			Month			Year			Mother's forename(s)		
						Mother's maiden surname						Date of Birth			Date of Divorce/Dissolution (if applicable)			Date of Birth					
Mother's forename(s)												Day			Month			Year			Day		

Note: recording of marriages ending in divorce

When a **decree of divorce** was granted by the Court of Session, it was formerly the practice to annotate the marriage entry to reflect that a divorce had taken place. This was discontinued on 1 May 1984. Where a divorce was notified to the Registrar General on or after that date, there will be no corresponding annotation on the marriage entry or on any extract of the entry. A separate Register of Divorces was set up from 1 May 1984, from where extracts are available. An extract of divorce granted in Scotland *prior* to 1 May 1984 is obtainable from the Court of Session, Parliament House, 1 Parliament Square, Edinburgh EH1 1RF. Tel: 0131 225 2595

* Delete as applicable