



GENERAL REGISTER OFFICE *for* SCOTLAND

information about Scotland's people

New Register House Edinburgh EH1 3YT



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APPLICATION FOR CERTIFICATE(S)

Searching undertaken by GROS staff for a particular event ('Particular Search'). For details see Leaflet S2.

Please complete this application overleaf and return it to the address above along with the appropriate fee. Details of charges are given below, including the PRIORITY SERVICE for urgent orders. Please indicate in the appropriate box(es) below how many of each certificate you want.

1.	<input type="checkbox"/>	Extract of entry from a register of births. ('Full Certificate')	£ 13	per extract
2.	<input type="checkbox"/>	Abbreviated certificate of birth or death. This shows only the person's name, surname, sex, date and place of birth or death. Not applicable to records before 1855	£ 13	per extract
3.	<input type="checkbox"/>	Extract of entry from a register of adopted children. This shows the person's adopted name, not the name in the register of births which may be different. It is however a legal "birth certificate" which may be used for all purposes	£ 13	per extract
4.	<input type="checkbox"/>	Extract of entry from a register of marriages or civil partnerships (see note)	£ 13	per extract
5.	<input type="checkbox"/>	Extract of entry from a register of divorces (see note)/dissolutions	£ 13	per extract
6.	<input type="checkbox"/>	Extract of entry from a register of deaths	£ 13	per extract
7.	<input type="checkbox"/>	Additional priority fee (applicable to birth, death, marriage extracts from 1855 to date; divorce extracts from 1 May 1984 to date; adoption extracts from 1930 to date and civil partnership/dissolution extracts).	£ 10 extra	per extract

For further details, see leaflet S2

Note: recording of marriages ending in divorce

When a **decree of divorce** was granted by the Court of Session, it was formerly the practice to annotate the marriage entry to reflect that a divorce had taken place. This was discontinued on 1 May 1984. Where a divorce was notified to the Registrar General on or after that date, there will be no corresponding annotation on the marriage entry or on any extract of the entry. A separate Register of Divorces was set up from 1 May 1984, from where extracts are available. An extract of divorce granted in Scotland *prior* to 1 May 1984 is obtainable from the Court of Session, Parliament House, 1 Parliament Square, Edinburgh EH1 1RF. Tel: 0131 225 2595

If you order an extract(s) by post, you may pay by cheque in British pounds Sterling, crossed and made payable to 'The Registrar General'. **PLEASE DO NOT SEND CASH.** You can also pay by **Maestro, Visa or Mastercard** by completing the appropriate sections below.

Cardholder's Name: Signature:
(as it appears on card)

Cardholder's Address:
(if different from applicant)

Card Number:

Security Code: Start Date:/...../..... Expiry Date:/...../.....

MAESTRO TRANSACTIONS ONLY

Issue number on card: Last 3 numbers if Maestro 19-digit card:

APPLICANT INFORMATION

Mr/Mrs/Miss/Ms			
Full postal address	Telephone number		
	Email		
	Date		

APPLICATION FOR A BIRTH, ADOPTION, MARRIAGE, CIVIL PARTNERSHIP, DIVORCE, DEATH or OLD PARISH REGISTER CERTIFICATE

Searching undertaken by GRO(S) staff for a particular event ('Particular Search'). For details see Leaflet S2. Tick as appropriate (see notes overleaf on birth or divorce certificates)

BIRTH			ADOPTION			MARRIAGE DIVORCE			CIVIL PARTNERSHIP DISSOLUTION			DEATH														
Surname at Birth/Adoption*						Surname						Surname														
Forename(s)						Forename(s)						Forename(s)														
Male/Female*						Surname						Age at Death														
Place (town or parish) in which Birth occurred						Forename(s)						Place (town or parish) in which Death occurred														
Date of adoption (if known)						Place (town or parish) in which Marriage/Civil Partnership occurred						<p style="text-align: center;">PARENTS</p> Father's surname Father's forename(s) Mother's maiden surname Mother's forename(s)														
PARENTS/ADOPTIVE PARENTS*						Widow or Divorcee – Please state former married name																				
Father's surname						Date of Marriage/Civil Partnership																				
Father's forename(s)						Day			Month									Year								
Mother's maiden surname						Date of Birth																				
Mother's forename(s)						Date of Divorce/Dissolution (if applicable)						Date of Death														
Day			Month			Year			Day			Month			Year			Day			Month			Year		
FOR OFFICE USE																										
RD No			Year			Entry No			RD No			Year			Entry No			RD No			Year			Entry No		
RCE						RCE						RCE														

* Delete as applicable